

## [Project Manager | Roles and Responsibilities](#)

### About IDR

IDR (India Development Review) is Asia's largest independent media platform for the development community. Founded as a nonprofit in 2017, we advance knowledge on social impact in India. We do this by publishing ideas, perspectives, analysis, and insights from real-world practice. You can check out all of IDR's content [here](#), and get to know the team [here](#).

We are currently looking for someone to build and manage:

- Global and media partnerships
- Client relationships
- New initiatives (for example, [podcasts](#))

### About the role

You will manage key global partnerships, domestic projects, as well as new initiatives at IDR. Broadly this means that you will support IDR's strategic direction and help us create and achieve our long-term goals. In practice, this includes setting deadlines, assigning responsibilities, monitoring progress, assisting with business planning, and working closely with external stakeholders and the team, to ensure that everything falls within budget and scope.

In order to be successful in this role, you will need to have prior experience in both project management and team management.

We are looking for someone who is excited to take on new projects, give them shape, and see them through to completion. You are excited to get your hands dirty and are comfortable with ambiguity and change. You thrive in an entrepreneurial environment, where you are given responsibility as well as the freedom to experiment.

### Responsibilities

- Build collaborative partnerships with global and Indian media platforms
- Develop and manage new initiatives to support IDR's strategic direction
- Develop and manage relationships with clients and other external stakeholders
- Oversee analysts and associates on the team, as required

### Apply if you have

- No less than 10-12 years of work experience
- Proven working experience in project management
- Excellent client facing and internal communication skills
- Experience managing both, external stakeholders as well as internal team members
- A strong command over English and Hindi
- Attention to detail and the ability to manage several things at once
- The ability to work independently and think critically

Send your CV to: [writetous@idronline.org](mailto:writetous@idronline.org) with the subject line 'Project Manager Role'

The salary range for this position is between INR 12 lakh - INR 15 lakh per annum based on experience.